

Dear Lisle #202 Staff Members,

We are pleased to announce the offerings for the Professional Development Academies (PDA) for the fourth of four sessions throughout 2009-2010. Please see the offerings below and if you wish to register, email Sue Bonini, Staff Development Secretary, at sbonini@lisle202.org. Include the class title and your name in your email to her. You will receive a confirmation email that you are registered for the class. You will sign in when attending the class and this sign in sheet confirms your participation and is how your compensation is documented and processed.

Please contact Sue Bonini or Wesley Gosselink, Staff Development Coordinator, with additional questions.

Thank you and *Never Stop Learning*

Class List(March/April 2010 Session):

Title: SMART Board I

Workshop # TBD

Instructor: Josh Lund

Dates: Thursday,

March 18, 2010 **DATE CHANGE**

Total Hours: 2

Times 3:30-5:30pm

Meetings: 1

Participants: PreK-12 Staff

Prerequisite Requirements: none (follows training new teachers received in August '09)

Location: Lisle Senior High School Room 214

Credit Type: PDA Compensation

Description: The first of four courses focusing on hardware, software tools and curriculum integration. This first course will focus primarily on the tools at hand, most notably the Toolbar and options in SMART Notebook, as well as other applications that lend themselves well to whiteboard instruction. Also includes basic troubleshooting skills and curriculum mapping suggestions. Recommended for everyone.

Title: SMART Board II (Prerequisite for SMART Board III and IV)

Workshop # TBD

Instructor: Josh Lund

Dates: Thursday, April 8, 2010

Total Hours: 2

Times 3:30-5:30pm

Meetings: 1

Participants: PreK-12 Staff

Prerequisite Requirements: SMART Board I or equivalent experience

Location: LSHS Room 214

Credit Type: PDA Compensation

Description: The second of four courses focusing on hardware, software tools and curriculum integration. This course will focus on integrating the SMART Board and SMART Notebook into classroom instruction, creating exercises and assessments as well as finding resources to expand the scope of use. Also includes advanced troubleshooting skills and curriculum mapping suggestions. Recommended for everyone.

Title: SMART Board III (Math)

Workshop # TBD

Instructor: Heather Kwasneski/Josh Lund

Dates: Thursday, April 15th, 2010

Total Hours: 2

Times 3:30-5:30pm

Meetings: 1

Participants: PreK-5 Staff

Prerequisite Requirements: SMART Board II or equivalent experience

Location: Schiesher LRC Computer Lab

Credit Type: PDA Compensation

Description: The third of four courses focusing on hardware, software tools and curriculum integration. This course will focus specifically on the Mathematics curriculum and utilizing SMART Notebook and the SMART Board to produce meaningful exercises, assessments and other classroom content. Recommended for anyone who teaches Mathematics.

Title: SMART Board IV (Language Arts)

Instructor: Heather Kwasneski/Josh Lund

Dates: Thursday, April 22nd, 2010

Total Hours: 2

Times 3:30-5:30pm

Meetings: 1

Participants: PreK-5 Staff

Prerequisite Requirements: SMART Board II or equivalent experience

Location: Schiesher LRC Computer Lab

Credit Type: PDA Compensation

Description: The last of four courses focusing on hardware, software tools and curriculum integration. This course will focus specifically on the Language Arts curriculum and utilizing SMART Notebook and the SMART Board to produce meaningful exercises, assessments and other classroom content. Recommended for anyone who teaches Language Arts.

Title: Office 2007 Workshop-Word

Workshop # TBD

Instructor: Josh Lund

Dates: Thursday, March 25, 2010

Total Hours: 2

Times 3:30-5:30pm

Meetings: 1

Participants: PreK-12 Staff

Prerequisite Requirements: none

Location: Schiesher LRC Computer Lab

Credit Type: PDA Compensation

Description: An introduction to word processing with Microsoft Office Word 2007, covering the basics of navigation and document production and then progressing to advanced topics such as picture and document editing, mail merges and sharing options, among others. Includes suggestions for mapping to curriculum standards and benchmarks. Recommended for everyone.

Title: Office 2007 Workshop- General

Workshop # TBD

Instructor: Josh Lund

Dates: Monday, April 26, 2010

Total Hours: 2

Times 3:30-5:30pm

Meetings: 1

Participants: PreK-12 Staff

Prerequisite Requirements: none

Location: Lisle High School Room 214 (Bruce Howell's room)

Credit Type: PDA Compensation

Description: A hands-on workshop focusing on applications and areas of Microsoft Office not covered in other PDAs. It's amazing what you can do with Office 2007—provided you know how to get what you want! Bring something to work on, as well as your questions and ideas, and we'll help you get your ideas off the ground.

Title: Office 2007 Workshop- Outlook

Workshop # TBD

Instructor: Josh Lund

Dates: Monday, April 12, 2010

Total Hours: 2

Times 3:30-5:30pm

Meetings: 1

Participants: PreK-12 Staff

Prerequisite Requirements: none

Location: Lisle High School Room 214

Credit Type: PDA Compensation

Description: An introduction to e-mail with Microsoft Office Outlook 2007, covering the basics of e-mail and then progressing to advanced topics such as shared calendars and schedules, among others.

Recommended for everyone.

Title: Tech Workshop

Class #: TBD

Instructor: Bruce Howell

Date: [March 2nd](#), [March 10th](#), [April 15th](#)

Times: 3:30-5:30 (flexible start-arrive between 3 and 3:30 and leave 2 hours later)

Meetings: 3

Participants: K-12

Prerequisite Requirements: none

Location: LSHS Room 214

Credit Type: PDA Compensation

Description: The tech workshop is an open opportunity for any teacher in the district to come and work on technology related topics during a tech supported PDA. SOCS, TEchPaths, SDS, Digital Storytelling, or technology related lessons would all be appropriate uses of the time.